

Dear Parent/Carer

**16-19 Discretionary Bursary Fund**

The government has granted a small amount of money for schools to provide support for students who face the greatest barriers to continuing their education in the Sixth Form. This letter, and attachments, provide a brief explanation of the fund and encourages any student and their parents/carers to apply for support should they feel they qualify.

You may qualify for the Bursary Fund if you meet one of the following criteria:

- You have a low family income
- You can supply evidence of financial hardship that will impact on your son/daughter's studies. Examples of such evidence include current Working Tax Credit Award Statement, evidence of Job Seekers' Allowance, Housing Benefit or Income Support or Universal Credit.

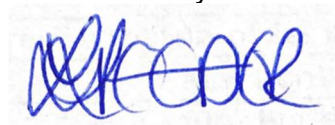
The funds available are limited and will be awarded to the students most in need.

An application form is attached to this letter and further information regarding the qualifying criteria can be found by following the link below or on the Sixth Form area of the school website. Please be assured that all applications will be treated in the strictest confidence.

<https://www.gov.uk/government/publications/16-to-19-bursary-fund-guide-2023-to-2024-academic-year>

If you would like to discuss an application, please contact our Key Stage 5 Administrative Officer, Elena Hornett by email via [elena.hornett@nobel.herts.sch.uk](mailto:elena.hornett@nobel.herts.sch.uk)

Yours sincerely



Corrina Reeder  
Assistant Headteacher – KS5



# 16-19 Bursary Support Fund 2023/2024 - Application Form

Student Name	
Parent/Carer Name	
Address	
Telephone	

Bank name:	Account name:
Account number:	Sort Code:

Type of evidence seen by Bursary Administrator:	
<i>Please attach documentary evidence with this application.</i>	
Working Tax Credit <input type="checkbox"/>	Housing Benefit <input type="checkbox"/>
Income Support <input type="checkbox"/>	Universal Credit <input type="checkbox"/>
Job Seekers' Allowance <input type="checkbox"/>	

I confirm that the information I have provided is correct.

Signed	(Parent/Carer)	Date	
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Application Approved by:

Bursary Administrator		Head of KS5	
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