

## Post-16 Bursary guidance September 2022

The post-16 bursary is available to ensure that all students have access to the same range of educational opportunities, regardless of family income. It is not intended to provide an unfair advantage, neither is it limitless.

Eligible students may apply for funding to support the following:

- School clothing – in order to qualify, purchases must be in accordance with the school dress code. Receipts will be required, and claims are currently capped at £150 per student per year.
- Educational visits, eg UCAS exhibition (compulsory for all year 12s) and/or other visits relevant to a given programme of study.
- Revision guides
- UCAS application
- University visits

Students will be limited to claim expenses for a maximum of two university visits, so please do your research! Give careful consideration to where you want to study (and potentially live for the next 3 years), which institutions offer the course that you want to study, whether this is the right place for you.

Students can apply for transport expenses incurred by attending university open days. If travelling by train, please provide ticket receipts. Please note bursary payments are applied to the student only, we cannot reimburse the cost of a chaperone's ticket. Alternatively, if travelling by car, an appropriate petrol receipt will be required commensurate with the number of miles travelled.

Mileage is currently paid at the following rate:

- 45p per mile for the first 120 miles of a return journey
- 15p per mile for mileage in excess of 120 miles on a return journey

As an example, using the Nobel postcode, a visit to Manchester University is calculated at 177.5 miles one way – the return journey, therefore, would total 355 miles. Your mileage claim would be  $120 \times 45p = £54 + 235 \times 15p = £35.25$  – total value of claim = £89.25. Don't forget to attach the petrol receipts to a similar value.

- Support to enable students to participate in the Duke of Edinburgh Award
- Transport expenses related to other educational activities
- Other ad-hoc educational expenses

**Please be aware that the payments will be refunded directly to the student's bank account.**