### PERSON SPECIFICATION: Exam Invigilator

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| Essential | Desirable |
| SKILLS AND EXPERIENCE | |
| Good team worker. | Experience of working with young people. |
| Good oral and written communication skills. Speaks grammatically correct English. | Education to GCSE level with at least grade C in English and Maths. |
| PERSONAL QUALITIES | |
| Commitment. |  |
| Good time management. |  |
| Works well under pressure. |  |
| Reliable and efficient with sound organisational skills. |  |
| Enthusiasm and good sense of humour. |  |
| Flexibility. |  |
| Quick to learn. |  |
| Positive attitude. |  |
| Approachable. |  |