

Dear Parent/Guardian

Re: X becoming a Nobelian and Communication

We are absolutely delighted that X will be joining us in September and look forward to working with you as a family. Our school is a very special place and we feel you have made an excellent choice!

I am determined that the transition from primary to secondary should be as smooth as possible and to this end my colleagues are in the process of communicating with primary schools. In order to aid this very important process, I am inviting you to meet virtually with me or one of my senior colleagues. We anticipate that this meeting will be an opportunity for you to tell us about X, but also for us to outline our vision for our lovely school and how we can develop a meaningful partnership. We would, if at all possible, like to meet both parents as well as your child so that we can clearly outline the school's expectations and ethos. Despite being a relatively short meeting, parents in previous years have expressed how useful it was.

Appointments last about 10 minutes and will run from Tuesday 22nd June – Thursday 24th June. The appointments will run from 3:15pm- 5:45pm. Please only request a day that you can commit to. We will be unable to reorganise meetings. We would also suggest that you set up a Microsoft Teams account in preparation for the meeting. We will be using Teams to host our meetings. If we are unable to connect to you via teams, we will try the listed mobile number supplied on your transition paperwork. Information on how to set up and use Teams can be found here- <https://teamsdemo.office.com/#/0/0> Teams can be used on Smart Phones as well as computers, tablets and laptops.

Please use the link below to tell us your preferences before **Friday 14th May** and we will endeavour to accommodate your request. If you have any further queries, email liz.maden@nobel.herts.sch.uk

Link for meeting request- <https://forms.office.com/r/CyxWeBVt06>

For any further information regarding transition or any questions you have, please email year7transition@nobel.herts.sch.uk. The transition team have access to this and will reply as soon as possible. If you call reception you will be asked to email queries to the above address. We will be in contact soon with further information regarding X's transition.

We are pleased to welcome you into the Nobel community and look forward to X developing into a true Nobelian,

Warm regards

Chloe Jones
Head of Year 7



"Ofsted 2018: The Nobel School is a good school"