

Dear Parent / Carer

Year 8 Work Shadowing Day

Please find attached information regarding the Year 8 'Work Shadowing Day' for your son/daughter. This event will take place on **Friday 19 June 2020**. Work Shadowing is an opportunity for students to go to work with a parent/carer or family friend for the day and get a real life insight in to the world of work. This day is an integral part of our whole school careers and work related learning provision supporting decision making and career planning.

The job that students shadow can be anything from window cleaning to accountancy, broadcasting to police work, catering to working with animals. It really does not matter. The object of the day is for students to get to grips with a real business schedule and observe a range of real business tasks. However, if it is in an area of potential future career interest this can often help motivate students.

It is also important for students to be aware of life away from the classroom in order that they can see their learning in a broader context. Work shadowing encourages students to appreciate the distance people travel to work, the inter relationships formed in a business environment, the variety of skills that a job requires and how technology is applied. This experience can be flexible so you can nominate a family member, or friend who is able to take your child to work with them. If your child has a real desire to experience a specific profession and has access to someone who works in this field this can create a really valuable day.

The key to work shadowing success is preparation. We will provide a "Journal" in advance which will offer many suggestions of activities that could be examined and aspects of work that your children may be interested to explore. Talking about this, sharing ideas of what the day might include and with careful planning with colleagues will help make the event a success.

Safety is paramount. Within the pack you will receive information regarding health and safety and a check list to ensure that all necessary insurances are in place. The pack will stress that the day is about observation and questioning, about experiencing the environment of the work place and absorbing the activities that will be going on.

After the event your son/daughter will have the opportunity to share their experiences and be able to draw on their learning through the curriculum.

As part of the preparation, students will bring home a 'Work Shadowing Pack, which we will ask them to explain to you. There are a variety of permissions that we need to receive to be able to confidently release them for the day and we hope that parents will help us gain these.

If you have any questions, please contact me and I'll be happy to talk to you about the event. To make this day a success your support will be invaluable!

Yours sincerely

Bob Lovelock
Careers Leader at Nobel School